

Local Agency Formation Commission OF KINGS COUNTY

CITY MEMBERS	COUNTY MEMBERS	PUBLIC MEMBERS
Sid Palmerin	Joe Neves - Chair	Dan Chin
Justin Mendes	Doug Verboon – Vice Chair	Vernon Costa, Alternate
Ray Madrigal, Alternate	Richard Valle, Alternate	
Greg Gatzka, Executive Officer, (559) 852-2682		

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Agency at (559) 852- 2680 by 4:00 p.m. on the Monday prior to this meeting.

Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the Kings County Community Development Agency, 1400 W. Lacey Blvd., Hanford, CA 93230.

AGENDA

**REGULAR MEETING DATE AND TIME:
Wednesday, April 25, 2018 at 3:00 P.M.**

The Local Agency Formation Commission of Kings County Regular Meetings are held in the Board of Supervisors Chambers in the Administration Building (Bldg. No. 1) of the Kings County Government Center located at 1400 West Lacey Blvd., Hanford, CA.

I. CALL MEETING TO ORDER – Chairman

A. Unscheduled Appearances:

Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to five minutes.

B. Approval of March 28, 2018 Minutes (Voice Vote)

II. OLD BUSINESS

None

III. NEW BUSINESS

A. LAFCO Budget FY 2018-2019

- 1) Executive Officer's Report
- 2) Public Hearing
- 3) Continue Hearing to May 23, 2018

IV. LEGISLATION

None

V. MISCELLANEOUS

- A. Correspondence –**
- B. Items from the Commission -**
- C. Staff Comments –**

VII. ADJOURNMENT

- A. Next Scheduled Meeting – Regular Meeting Date May 23, 2018 at 3:00 p.m.**

LOCAL AGENCY FORMATION COMMISSION MINUTES

CITY MEMBERS

Sid Palmerin
Justin Mendes
Sid Palmerin - Alternate

COUNTY MEMBERS

Joe Neves – Chair
Doug Verboon – Vice Chair
Richard Valle - Alternate

PUBLIC MEMBERS

Dan Chin
Vernon Costa - Alternate

CALL TO ORDER: A special meeting of the Local Agency Formation Commission of Kings County was called to order by Chairman, Joe Neves, at 3:04 p.m., on March 28, 2018 in the Board of Supervisors Chambers of the Kings County Government Center, located at 1400 W. Lacey Blvd., in Hanford, California.

COMMISSIONERS PRESENT:

Joe Neves, Richard Valle, Sid Palmerin, Justin Mendes, Dan Chin

COMMISSIONERS ABSENT:

STAFF PRESENT:

Greg Gatzka – Executive Officer, Chuck Kinney – Assistant Executive Officer, Diane Freeman – County Counsel, Terri Yarbrough – Clerk

VISITORS PRESENT:

UNSCHEDULED APPEARANCES: None

APPROVAL OF MINUTES:

A motion was made and seconded (Palmerin/Chin) to approve the minutes of the February 28, 2018 meeting. Motion carried unanimously, with Valle abstaining.

OLD BUSINESS:

None

NEW BUSINESS

LAFCO Preliminary Budget FY 2018-2019

Mr. Gatzka presented the preliminary budget and stated there could be a few minor changes. Chairman Neves set a public hearing for April 25, 2018 and May 23, 2018.

LEGISLATION

CALAFCO Legislative Committee Positions on Bills

Mr. Gatzka reported that the CALAFCO Legislative Committee is becoming more proactive and is beginning to ask for support on several bills. Mr. Gatzka highlighted AB2699 and AB2491 that CALAFCO is asking for support on. He stated that he didn't believe these two bills were relevant to our county. He also provided an overview on AB3245, a CALAFCO sponsored bill, which is a cleanup bill and an overview on AB2258, which would provide one time grant funding for LAFCO's for the reimbursement for the mandatory dissolution of inactive districts pursuant to SB 448. Chairman Neves stated he would like to see the funding expanded to consolidations and repurposing and not just for dissolutions. The Commission gave direction to staff to respond in support of AB2258 addressing a broader scope of funding possibilities.

MISCELLANEOUS

- A. **Correspondence** – Correspondence provided was the CALAFCO 2018 Legislative Policies, sample support letters, and CALAFCO White Paper. Mr. Gatzka reported that Kings LAFCO was recognized in the White Paper for its good planning efforts. Mr. Gatzka also provided information of the 2018 Conference to be held October 3-5, 2018. He stated money was budgeted for one or two Commissioners to attend the conference.
- B. **Items from the Commission** – None
- C. **Staff Comments** – None

ADJOURNMENT – With no further business before the Commission, the meeting was adjourned at 3:23 p.m.

- A. **A meeting is scheduled for April 25, 2018 at 3:00 p.m.**

Respectfully submitted,

**LOCAL AGENCY FORMATION COMMISSION
OF KINGS COUNTY**



Gregory R. Gatzka, Executive Officer

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Local Agency Formation Commission OF KINGS COUNTY

GREGORY R. GATZKA, EXECUTIVE OFFICER

MAILING ADDRESS: 1400 W. LACEY BLVD., HANFORD, CA 93230

OFFICES AT: ENGINEERING BUILDING, KINGS COUNTY GOVERNMENT CENTER, HANFORD
(559) 852-2670 • FAX: (559) 584-8989 • WWW.KINGSLAFCO.COM

TO: LAFCO Commissioners
FROM: Greg Gatzka, Executive Officer
DATE: April 25, 2018
SUBJECT: 2018-2019 Proposed Budget Review

I. INTRODUCTION:

Attached is the summary review of the proposed budget recommended by the Executive Officer for Fiscal Year 2018-2019. This proposed Budget includes all the updated costs related to other County Departments. The requested budget of \$67,670 is \$4,396 more than last year's request, a 6.95% increase. The requested amount covers LAFCO's general activities as required by Assembly Bill 2838, the Cortese – Knox – Hertzberg Act, and continued involvement with CALAFCO to keep current on legislative and procedural changes. The largest adjustments in the budget this year are a decrease of \$5,877 in CAP charges and increases of \$4,500 in legal expenses and \$5,458 in administrative allocation largely due to a projected COLA. The net result of all of the budget changes resulted in the budget with an increase of \$4,396. Revenues are projected at \$35,335, up \$2,448 from the 2017-2018 Budget. This amount includes the estimated LAFCO Application Fees of \$3,000 and City shares for half of the remaining LAFCO budget. The County covers the remaining half of the LAFCO Budget share of \$32,335, which is an increase of \$2,448 from last FY. The total budget estimate is \$67,670.

II. LAFCO 2018-2019 FISCAL YEAR OBJECTIVES

The primary objectives for the 2018-2019 Fiscal Year Budget will center on continued training for LAFCO staff on operational procedures and processes, timely processing of reorganization and sphere of influence amendment applications, processing of all spheres of influence amendments for the cities, communities, and special districts in Kings County and prepare resources for the next required update. Staff will also review and assist Cities and Districts with the preparation of detailed MSRs for any Sphere of Influence Amendment application submitted to LAFCO to ensure compliance with Government Code Section 56430. As LAFCO staff is often relied upon by Cities to advise their prospective development applicants on annexation processes, staff needs to remain current on LAFCO processes, procedures, issues and implementation

strategies. Continuing Legislative changes to LAFCO processes and procedures also necessitates staff's need for continual update through CALAFCO legislative review activities. LAFCO staff has remained actively involved with CALAFCO workshops and other training venues to fulfill that need. The two annual CALAFCO training events are organized by LAFCO volunteers to keep all LAFCOs current on issues and implementation strategies.

III. SUMMARY OF RECOMMENDATION:

The recommended draft budget for FY 2018-2019 will require a budget of approximately \$67,670. After applying the estimated \$3,000 in fee revenue, the County's share is \$32,335. The Cities share is also \$32,335. An estimated summary of individual City shares based on population (not including prison populations) is provided in the chart below. The Executive Officer recommends that the Commission open the public hearing to receive public comment and testimony on the proposed LAFCO Budget and continue the public hearing to the May 23, 2018, Commission meeting. A copy of the detailed line item Budget for the proposed LAFCO Expenditures and Revenues is attached.

**2010 City/County Population Percentages for LAFCO Budget
April 12, 2018**

County/City	Population 4/1/2010	Percentage of Population	City Share Percentage	LAFCO Cost
KINGS COUNTY POP.	152982			
AVENAL	9083	5.94%	9.06%	\$2,929.55
CORCORAN	12697	8.30%	12.66%	\$4,093.61
HANFORD	53967	35.28%	53.82%	\$17,402.70
LEMOORE	24531	16.04%	24.46%	\$7,909.14
CITY SUB TOTAL	100278	65.55%	100.00%	\$32,335
Prison Population	18538	12.12%		
Federal Territories	7799	5.10%		
UNINCORPORATED	26367	17.24%		\$32,335
		100.00%		\$64,670.00

Prepared by: LAFCO of Kings County, April 12, 2018

LOCAL AGENCY FORMATION COMMISSION OF KINGS CO.

UNIT NUMBER:	280000
UNIT TITLE:	LAFCO
FUNCTION:	Pub. Safety
ACTIVITY:	Other Protect.

Fiscal Year 2018-2019

Department: Local Agency Formation Commission of Kings County (LAFCO)

Run date:

ACCOUNT DESCRIPTION	ACCT. NO.	Budget 17-18	To Date 3/2/18	Difference 3/2/18	% of Bud. Expended to Date	3/2/18 Estimated 17-18	DEPT. REQ'T 2018-2019	Change 17-18 to 18-19	% Change 17-18 to 18-19
SALARIES & BENEFITS:									
Regular Employees	82-1010	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Extra Help	82-1020	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Overtime	82-1030	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
O.A.S.D.I.	82-1100	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Retirement	82-1110	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Health Insurance	82-1120	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Unemployment Insurance	82-1122	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Insurance-Work Comp.	82-1123	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Management Benefits	82-1140	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ 0	N/A
TOTAL LABOR:		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A

SERVICES & SUPPLIES:									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 17-18	To Date 3/2/18	Difference 3/2/18	% of Bud. Expended to Date	3/2/18 Estimated 17-18	DEPT. REQ'T 2018-2019	Change 17-18 to 18-19	% Change 17-18 to 18-19
Communications	82-212000	\$ 80	\$ 43	\$ 37	54.30%	\$ 65	\$ 80	\$ -	0.00%
Memberships	82-220000	\$ 2,726	\$ 2,726	\$ -	100.00%	\$ 2,726	\$ 2,805	\$ 79	2.90%
Office Expenses	82-222000	\$ 250	\$ 26	\$ 224	10.46%	\$ 39	\$ 250	\$ -	0.00%
Record Storage Charges	82-222015	\$ 333	\$ 259	\$ 74	77.78%	\$ 316	\$ 444	\$ 111	33.33%
Postage & Freight	82-222030	\$ 163	\$ 28	\$ 135	17.18%	\$ 400	\$ 75	\$ (88)	-53.99%
Offset Printing/Stores	82-222040	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Legal Expenses	82-223005	\$ 3,500	\$ 3,156	\$ 344	90.16%	\$ 4,721	\$ 8,000	\$ 4,500	128.57%
Publi. and Legal Notices	82-224000	\$ 360	\$ -	\$ 360	0.00%	\$ -	\$ 360	\$ -	0.00%
Rents & Leases - Equipment	82-225000	\$ 1,085	\$ 582	\$ 503	53.66%	\$ 871	\$ 996	\$ (89)	-8.20%
Rents & Leases - Computer	82-225015	\$ -	\$ -	\$ -	0.00%	\$ -	\$ 251	\$ 251	100.00%
Purchasing Charges	82-228200	\$ 68	\$ 36	\$ 32	53.21%	\$ 54	\$ 97	\$ 29	42.65%
Bd. & Comm. Mem. Expenses	82-228205	\$ 3,064	\$ 140	\$ 2,924	4.57%	\$ 209	\$ 3,064	\$ -	0.00%
Consultant Expense	82-223060	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
CAP Charges	82-314060	\$ 2,956	\$ 1,478	\$ 1,478	50.00%	\$ 2,211	\$ (2,921)	\$ (5,877)	-198.82%
In-Service Training	82-228465	\$ 1,700	\$ 1,170	\$ 530	68.82%	\$ 1,750	\$ 1,700	\$ -	0.00%
Motor Pool Serv.	82-229000	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Travel & Expenses	82-229010	\$ 5,000	\$ 930	\$ 4,070	18.60%	\$ 1,391	\$ 5,000	\$ -	0.00%
Utilities	82-230000	\$ 550	\$ 257	\$ 293	46.68%	\$ 384	\$ 550	\$ -	0.00%
Administrative Allocation	82-314000	\$ 39,286	\$ 21,273	\$ 18,013	54.15%	\$ 31,822	\$ 44,744	\$ 5,458	13.89%
Information Tech Services	82-314050	\$ 1,702	\$ -	\$ 1,702	0.00%	\$ -	\$ 1,734	\$ 32	0.00%
Utility Bond	82-8100010	\$ 451	\$ 209	\$ 242	46.28%	\$ 312	\$ 441	\$ (10)	-2.22%
TOTAL SERV/SUPP:		\$ 63,274	\$ 32,313	\$ 30,961	51.07%	\$ 47,272	\$ 67,670	\$ 4,396	6.95%

REVENUE:									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 17-18	To Date 3/2/18	Difference 3/2/18	% of Bud. Expended to Date	3/2/18 Estimated 17-18	DEPT. REQ'T 2018-2019	Change 17-18 to 18-19	% Change 17-18 to 18-19
INTERGOV'T REVENUE									
Cities-LAFCO Shares	81-540012	\$ 29,887	\$ (9,243)	\$ (39,130)	-30.93%	\$ (13,827)	\$ 32,335	\$ 2,448	8.19%
CHARGES FOR SERVICES									
LAFCO Fees	816352	\$ 3,000	\$ 1,000	\$ (2,000)	33.33%	\$ 1,496	\$ 3,000	\$ -	0.00%
LAFCO MSR/SOI Fees		\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE:		\$ 32,887	\$ (8,243)	\$ (41,130)	-25.06%	\$ (12,331)	\$ 35,335	\$ 2,448	7.4%

TOTALS									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 17-18	To Date 3/2/18	Difference 3/2/18	% of Bud. Expended to Date	3/2/18 Estimated 17-18	DEPT. REQ'T 2018-2019	Change 17-18 to 18-19	% Change 17-18 to 18-19
SALARIES & BENEFITS:		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A
SERVICES & SUPPLIES:		\$ 63,274	\$ 25,470	\$ 37,804	51.07%	\$ 47,272	\$ 67,670	\$ 4,396	6.95%
FIXED ASSETS:	824500	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
GROSS EXPENDITURES:		\$ 63,274	\$ 25,470	\$ 37,804	40.25%	\$ 47,272	\$ 67,670	\$ 4,396	6.95%
REVENUE:		\$ 32,887	\$ (8,243)	\$ 41,130	-25.06%	\$ (12,331)	\$ 35,335	\$ 2,448	7.44%
COST APPLIED:	825380	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
GEN. FUND CONTRIBUTION:		\$ (30,387)	\$ (33,713)	\$ 3,326	110.95%	\$ (59,603)	\$ (32,335)	\$ (1,948)	6.41%